



Medical Assistant Program

Frequently Asked Questions

Q: Will I be able to maintain a full time job while in the cohort portion of the Medical Assisting program?

No. Your classes will be 4-5 days a week. Most of your course work will be on campus and for that reason most of your day is on campus. Most classes will begin between 8:00 to 9:00am and will go through 3:00 to 4:00pm, Monday through Thursday.

Q: Will I be able to choose my own externship?

No. We have contracts with extern facilities that you will be going to. We do however consider establishing new contracts with facilities however the program director makes the decision on if the possible new location is suitable. We are not always successful however we do try to accommodate the student. If a student is interested in a particular area of medicine we try to put them in the area of their interest. We also try to keep the externship within 25 miles of the student's home.

Q: Can I set my own hours at the extern facility?

No. We ask our students to be on their externship between 31-40 hours a week for a total of 240 hours of externship to complete. The hours are assigned by the facility.

Q: Where do Medical Assistants work at?

The Medical Assistant field is growing tremendously and medical assistants are showing up in all areas of medicine. The most common areas are doctor's offices, urgent care centers, and one day surgery clinics. With the rising cost of medical insurance the one day surgery clinics are becoming very popular, especially in such areas as plastics and orthopedics.

Q: Why is it important that I am AAMA certified?

This certification was developed by the American Medical Association. When doctors were asked what kind of personnel do you need in the medical office? The doctor's answer was a medical person that understands both front and back office procedures in the medical office. The Medical Assistant was born. This is the oldest and most recognized certification in the nation. It shows a level of excellence in education.

Q: How are the classes taught in the Medical Assisting Program?

Classes are taught face-to-face, hybrid and online. How a particular class is taught is dependent upon the content in the class.

Q: What is the salary of a Medical Assistant?

The salary of a Medical Assistant is based on a many factors: experience, geographical location, the medical office, etc. The Bureau of Labor Statistics gives the average salary nationally and geographically for Medical Assistants at the following website: www.bls.gov.

The Chattahoochee Technical College does not discriminate on the basis of race, color, national origin, gender, age or disability. The following person(s) has been designated to handle inquiries regarding the non-discrimination policies: Chattahoochee Technical College Title IX Coordinator, Dianne Lassai Barker, 5198 Ross Road, Room 132P, Acworth, GA 30102, (770) 975-4023, or dianne.barker@chattahoocheetech.edu or Chattahoochee Technical College Section 504 Coordinator, Mary Frances Bernard, 980 South Cobb Drive, Building G1106,, Marietta, GA 30060, (770) 528-4529, or maryfrances.bernard@chattahoocheetech.edu.

8. What hours do Medical Assistants usually work?

Medical Assistants typically work Monday-Friday from 8:00am-5:00pm. These hours may vary dependent upon the medical facility. There are a growing number of doctor's offices that offer services on Saturday.

9. Will I be required to have my blood drawn/injections given on me in class?

Yes. We have a stick-for-stick policy in the Medical Assisting Program. This means that for every stick (venipuncture, injection, finger stick) you give, be prepared to receive a stick.

10. Am I required to be in uniform while in class and on my externship?

Yes. You are required to be in full uniform every day you have class and every day you report to your externship site.

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